

Principles of AI in the Workplace

LEVEL 3

Artificial Intelligence (AI) is changing the way we work, making processes more efficient and helping businesses stay competitive. Our Principles of AI in the Workplace short course is designed to give professionals a clear understanding of AI, how it works, and how it can be applied in everyday business tasks.

You don't need a technical background—just a willingness to learn. Discover how AI can improve decision-making, automate routine tasks, and drive innovation. Whether you're a manager, entrepreneur, or employee, this course will help you confidently navigate the AI-driven workplace. Sign up today and stay ahead of the curve!



What will I learn?

This short course provides a clear and practical understanding of AI in the workplace.

You'll explore key AI concepts, including generative AI and narrow AI, with real-world examples of tools and applications.

Learn how AI operates, its role in business efficiency, and its implications for sustainability. Discover how generative AI can source and summarise information, while understanding its limitations and ethical considerations. You'll

also gain insights into AI's role in data analysis and how to use it responsibly.

Finally, we'll cover the ethical boundaries of AI to ensure you apply these technologies in a fair and informed way.

How will I learn?

This course will have a blended approach, with online and face-to-face delivery options available. Along with online resources.

What will I achieve?

Unit accredited certificate from Agored on Principles of Artificial Intelligence in the Workplace.

Modules & Credits

Principles of Artificial Intelligence use in the Workplace **4**

How do I apply?

Visit: aspire2be.co.uk/microcredentials

or email
microcredentials@aspire2be.co.uk